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11 January 1950

MEMORANDUM FOR: EMO

FROM: SEC

25X1 REFERENCE: Optimum Security Plan for []

25X1 1. At the present time the security aspects of [] are handled by two separate offices, namely the Security Officer under the Executive Officer, who is responsible for initiating action for operational clearances, physical security, [] disaster plans and other special requests made by I&S; and the Operational Security Officer under [] who is responsible for the security aspects of all projects initiated by [].

2. When originally set up, the division of security responsibilities into two offices was based on the assumption that the duties of the two offices were clearly defined and represented separate areas of activity. In actual practice, however, it has developed that the activities of the two offices are closely interrelated. A security action by one office has a direct effect on the other office in all phases of security activities, planning and policies.

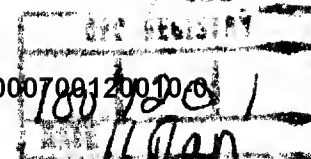
3. In actual practice an unintentional and unpreventable vacuum has developed despite the close cooperation between the two offices. The Security Officer under the Executive Officer is placed on a level that permits a direct and overall control of security matters under []'s supervision. On the other hand the Operational Security Officer under [] because of his position in the chain of command, is able to advise on only such projects as [] may wish to refer to him. It is possible that projects may be well underway before being brought to his attention, or they may never be submitted to him. This creates a serious security hazard in [] operations.

4. I believe that the solution to this problem is the establishment of one Security Office under [], responsible for the functions of the two present offices. Each project would be accorded the appropriate security consideration at the executive level during the

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25X1 developmental stage with resultant security servicing in all aspects after projects are implemented. Security functions such as operational clearances and [] will be better timed in the development of projects. This will in turn strengthen the overall security of any given projects.

25X1 5. In view of the above, it is recommended that all security
25X1 functions in [] presently assigned to the Security Officer and the
Operational Security Officer be combined into a single security office
operating within [] office under the direct supervision of the
Executive Officer.

R. A. C.

25X1 CC: [] Registry
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